



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD
NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-7600

ARMY BULLETIN NO. 43

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**OFFICE AUTOMATION AND TELECOMMUNICATIONS EXPENDABLE SUPPLIES
FY 2003**

1. The Directorates and Major Subordinate Commands are authorized to purchase office automation and telecommunications expendable supplies by use of their IMPAC credit card within the budget constraints contained in the enclosed spreadsheet. The use of these supplies has entered the realm of 'mission critical' for accomplishment of administrative support of our units. This Directorate is committed to providing the support to the units conducting operations. Major Subordinate Commands or Directorates finding their budgets approaching zero before the end of the fiscal year will contact MAJ John Manfre at 609-530-6930 for additional authorization for office automation/TTT funds and LT Joseph Pipas at 609-530-7116 for telecommunications/TQQ funds.
2. Expendable computer supplies are coded as TTT and telecommunication/fax supplies are coded as TQQ on the AO Monthly IMPAC Summary. Authorized use of TTT and TQQ funds are as listed below:

COMPUTER SUPPLIES TTT

Laser printer toner cartridge
Ink jet printer ink cartridge
Blank removable memory medium (diskette, Zip disk, Writeable CDs)
Diskette Box
Power strips
Surge protector
Printer parallel cable
AB Switch

TELECOMMUNICATIONS SUPPLIES TQQ

Fax machine toner/film/ink cartridge
RJ 11 telephone cable

3. Users are cautioned that use of the IMPACF03 credit card to purchase computer components or software would be in violation of federal funding guidance.

OFFICIAL:

GLENN K. RIETH
Brigadier General, NJARNG
The Adjutant General

A handwritten signature in black ink, appearing to read 'F. R. Carlini', with a stylized flourish at the end.

FRANK. R. CARLINI
COL, GS, NJARNG
Chief of Staff

DISTRIBUTION: A, A2, B, C

		TTT <u>Office Automation Annual Budget</u>	TQQ <u>Telecomm Annual Budget</u>
CoS		\$2,000.00	\$250.00
PAO/PIO		\$2,000.00	\$250.00
FMO		\$1,000.00	\$250.00
IG		\$250.00	\$100.00
JAG		\$250.00	\$100.00
G-1HRO		\$1,000.00	\$250.00
G-1DPCS		\$1,500.00	\$250.00
RRM		\$15,000.00	\$1,000.00
G-3		\$3,000.00	\$500.00
G-4		\$2,500.00	\$500.00
CSMS A		\$1,000.00	\$250.00
CSMS B		\$1,000.00	\$250.00
USPFO		\$4,000.00	\$250.00
SAAO		\$300.00	\$250.00
AASF #1		\$1,500.00	\$500.00
AASF #2		\$1,500.00	\$500.00
AMEDD		\$200.00	\$150.00
HHD, STARC		\$200.00	\$150.00

444th MPAD		\$200.00	\$150.00
50th Bde		\$8,000.00	\$2,000.00
42d DISCOM		\$8,000.00	\$2,000.00
57th Trp Cmd		\$5,000.00	\$1,000.00
254th REGT		\$1,500.00	\$250.00
63 Band		\$100.00	\$100.00
T3BL		\$8,000.00	\$500.00